

EXECUTIVE COMMITTEE MINUTES
MUNICIPALITIES, COLLEGES, SCHOOLS INSURANCE GROUP
October 25, 2022

1. CALL TO ORDER

The President called the regular meeting of the Executive Committee to order at 11:31 a.m.

MEMBERS PRESENT: Steve McDougall, Ana Aguillon, Ryan Altemeyer, Griselda Ortiz, Yvonne Perez, Yolanda Salazar, Patricia Garfoot

MEMBERS ABSENT: Glen Hanneman

STAFF PRESENT: Roxanne Buckner, Executive Director
Neddie Sarmiento, Interim Executive Director
Kerri Greene, Executive Assistant

OTHERS PRESENT: Bordan Darm, Keenan & Associates
Tom Edwards, Keenan & Associates
Kelly Hall, Keenan & Associates
Kris Lehman, Keenan & Associates
Eddie Barfield, Keenan & Associates
Mignon Strong, Blue Shield of California
Laurena Grabert, SETECH
Legal Counsel Brandie Barrows, Taylor English Duma, LLP
Legal Counsel Peter Spanos, Taylor English Duma, LLP

2. ADOPTION OF AGENDA – October 25, 2022

Motion to adopt the agenda.

MOTION: Ana Aguillon **SECONDED:** Patricia Garfoot **MOTION CARRIED**

YEA: Steve McDougall, Ryan Altemeyer, Yvonne Perez, Yolanda Salazar

ABSENT: Glen Hanneman, Griselda Ortiz **NAY:** None **ABSTAIN:** None

3. COMMENTS

No comments.

CONSENT AGENDA: Notice to the Public: The consent agenda is a component of the meeting agenda that enables the Committee to dispatch routine, standard, non-controversial, self-explanatory, implementing (follow-up) items or items not requiring any discussion with one vote. Separate items on the consent agenda are not discussed before the vote and the entire consent agenda is voted on at once without any explanations or comments. If a board member or member of the public feels that an item on the consent agenda should be discussed, he/she may request the removal of that item from the consent agenda at the time the consent agenda is announced. Removed consent agenda items are considered separately, in their turn, after the consent agenda vote.

4. APPROVE MINUTES: Regular Executive Committee Meeting –
 - a) Special Executive Committee Meeting: September 1, 2022
 - b) Special Executive Committee Meeting: September 23, 2022
 - c) Regular Executive Committee Meeting: September 27, 2022
5. RATIFICATION OF KEENAN & ASSOCIATION CONTRACT AS APPROVED 9/27/22
Without auto-renewal language

MOTION: Patricia Garfoot **SECONDED:** Ana Aguillon **MOTION CARRIED**

YEA: Steve McDougall, Ryan Altemeyer, Yvonne Perez, Yolanda Salazar

ABSENT: Glen Hanneman, Griselda Ortiz **NAY:** None **ABSTAIN:** None

ACTION ITEMS:

6. CYBER LIABILITY COVERAGE POLICY RENEWAL FY22-23

The Executive Director presented the Executive Committee with the terms of the renewal which will be a 17% increase with all other terms of the policy to remain the same with no restrictions. Kris Lehman from Keenan & Associates was present to confirm all contingencies have been met by MCSIG and approval has been received.

Motion to approve the Cyber Liability Coverage Policy Renewal.

MOTION: Ana Aguillon **SECONDED:** Yvonne Perez **MOTION CARRIED**

YEA: Steve McDougall, Ryan Altemeyer, Patricia Garfoot, Yolanda Salazar

ABSENT: Glen Hanneman, Griselda Ortiz **NAY:** None **ABSTAIN:** None

7. FY22-23 COLA CALCULATTION PURSUANT TO POLICY

The Executive Director presented the Executive Committee for their approval the final COLA calculation of 3.65% increase for MCSIG staff.

Motion to approve the 3.65% increase to MCSIG staff current salary, effective July 1, 2022.

MOTION: Yvonne Perez **SECONDED:** Patricia Garfoot **MOTION CARRIED**

YEA: Steve McDougall, Ryan Altemeyer, Yolanda Salazar, Ana Aguillon

ABSENT: Glen Hanneman, Griselda Ortiz **NAY:** None **ABSTAIN:** None

REPORTS:

8. BLUE SHIELD REPORT
9. KEENAN SPONSORED PROGRAM REPORTS
10. FINANCIAL REPORT
11. EXPERIENCE REPORT
12. EXECUTIVE DIRECTOR REPORT

All Service Providers, except for Legal Counsel Brandie Barrows, were excused and the Executive Committee entered Closed Session.

The following individuals joined the Closed Session at the request of the Executive Committee:

Peter Spanos, Taylor English Duma LLP, Employment Law Legal Counsel
Brian Adams, Keenan & Associates, Property & Liability Insurance Claims Manager

CLOSED SESSION:

13. PURSUANT TO GOVERNMENT CODE SECTION 54954.5(c), AS PER GOVERNMENT CODE SECTION 54956.9(d)(1): Conference with legal counsel – existing litigation

PUBLIC EMPLOYEE MATTER PER GOVERNMENT CODE 54957.6: PUBLIC EMPLOYEE, MATTER OF COMPENSATION

The President reported out of Closed Session that the Executive Committee on a motion voted unanimously 7-0 to reject claim made by a former employee.

CLOSING COMMENTS:

14. COMMENTS FROM EC MEMBERS

Some Executive Committee members thanked Neddie Sarmiento for all of her help and hard work.

15. DATE/AGENDA ITEMS FOR NEXT MEETINGS (11/15/2022 11:30 a.m.)

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 12:43 p.m.